



Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Lucban, Quezon
(042) 540-6519

NOTICE TO PROCEED

RUTAQUIO SCHOOL AND OFFICE SUPPLIES
Tanay, Rizal

Sir/Madam,

The attached **Purchase Order No. 2024-02-0041** are already approved so **NOTICE** is given to **RUTAQUIO SCHOOL AND OFFICE SUPPLIES** for the purchase **office supplies and materials for 1st Quarter requested by M. Placino - SUPPLY AND PROPERTY** with **PR No. 2024-01-0084** Upon receipt of this **Notice** you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,

A handwritten signature in black ink, appearing to read 'Niilo H. Dator'.

NILO H. DATOR, EdD
OIC, University President

I acknowledge receipt of this Notice on JAYSON RY

04/2/24

Name of the Representative of the of the Bidder: **RUTAQUIO SCHOOL AND OFFICE SUPPLIES**

Authorized Signature: _____

A handwritten signature in blue ink, appearing to be a stylized 'J' or similar character.